SWINTON RUNNING CLUB

CONSTITUTION

The title of the Club shall be **Swinton Running Club,** hereinafter referred to as the Club.

- **CLUB COLOURS**

The Club colours shall be a red vest with white, black, white hoops.

- **OBJECTIVES**

The objectives of the Club shall be:

- To provide the means to encourage, promote and develop running for people of all abilities in accordance with UKA rules.
- To further the social aspects of the Club, including social and fund-raising events.
- To foster the fitness and health of its members.

- **MANAGEMENT**

- The management of the Club shall be vested in a Management Committee, which shall consist of:- Chair, Club Secretary, Treasurer, Membership Secretary, Welfare Officers and DBS Verifiers who shall be officers of the club, **plus** such other members as are willing to act and are duly elected to the Committee from time to time.
- Quorum at General Meetings, no business may be transacted at any General Meeting of the members of the Committee unless a quorum is present when the meeting starts. The number of members present to form a quorum shall be five.
- Each member of the Committee (including all officers of the Club) shall be elected at an Annual General Meeting and remain in office until the Annual General Meeting following their second year of office. Any member of the Committee (including any officer of the Club) wishing to remain in office shall then stand for re-election at the Annual General Meeting following their second year of office.
- Nominations for Officers of the Committee will be sent to the Secretary at least 7 days prior to the AGM. If two or more nominations are received an election shall be held.
- The Committee shall have the power to fill vacancies (including any officers of the Club) if and when they arise. Any Committee member or officer so appointed shall stand for formal election at the next Annual General Meeting.
- The Committee shall also have the power to co-opt members for particular projects, but co-opted members shall not have a committee vote.

- **ANNUAL GENERAL MEETING**

The Annual General Meeting shall be held in the month of January for the purpose of:

- Receiving the Annual Reports of the Club.
- Receiving the statement of accounts and the balance sheet.
- Electing the Officers and Committee for the ensuing year.
- Considering any amendments to the constitution rules of which due notice has been given to all members. Any proposed change to a constitution rule by a member must be received by the Club

Secretary at least fourteen days prior to the Annual General Meeting in order that all members shall have sufficient notice of the proposal.

- **NOTICE OF THE AGM**

At least fourteen days' notice shall be given to members of the date, venue, and agenda items for the Annual General Meeting. Each fully paid-up member present at the meeting shall have one vote.

- **EXTRAORDINARY GENERAL MEETINGS**

An extraordinary meeting shall be called by the Club Secretary within one calendar month of the receipt of a requisition signed by at least 10 members stating the purpose of the meeting. At least fourteen days' notice shall be given to all fully paid up members of the date, venue and purpose of the extraordinary meeting. No other business shall be conducted at such a meeting.

- **MEMBERSHIP**

Membership shall be open to all above 18 years of age.

There are two membership options, Competing Members and Non-Competing Members. The membership fee for Competing Members includes England Athletics athlete affiliation fee.

If a Non-Competing member wishes to enter a race they must do so as an unattached runner.

Annual subscriptions for both membership types will be set at the Annual General Meeting for the following membership year which runs 1 April to 31 March.

- **SUBSCRIPTION FEES**

The amount of the annual subscription for the year 1 April 2026 to 31 March 2027 shall be:

- Non-Competing Members £25
- Competing Members £45 (including England Athletics affiliation fees of £23)

The annual fees will be updated annually to take into account increases in England Athletics affiliation fees, the financial circumstances of the Club and any other relevant factors. The membership fees payable in each year will be proposed by the Committee and approved at the AGM.

The yearly subscription must accompany the application for membership and thereafter is due on 1 April in each year.

Any **new** members joining the Club after 30 November will pay a reduced subscription of:

- Non-Competing Members £10
- Competing Members £10 plus England Athletics affiliation fees.

- **NON-PAYMENT OF SUBSCRIPTIONS**

The Committee could have the power to expel any member, whose subscription is 3 months in arrears providing that one month's notice in writing shall have been sent to such a member by letter or email to the member's last known address or email address, informing of the proposed action of the Committee.

- **Session Fees**

  No sessions fees are charged for sessions from the club.

  A fee of £2.00 is payable for sessions based at Cleavely Athletic Track. These monies are paid solely to the Salford Metropolitan Athletic Club. Such fees may be increased from time to time by Salford Metropolitan Athletic Club.

- **Social Events**

  Sub committees may be formed by the Management Committee for social events, competitions and any other activities that the Committee thinks will be appropriate.

- **Data Protection Act**

  Under the provisions of the Data Protection Act, all members are advised that personal membership data are held on computer records.
  Individual objections to these arrangements must be made known to the Membership Secretary.

- **Dissolution**

  If the Committee by a majority decides at any time that it is necessary to dissolve the club, it shall call a Special General Meeting of the members giving not less than 14 days' notice and stating the terms of the resolution to be dissolved. In the event of the Club being dissolved, the Committee shall having discharged any legal debts, have the power to dispose of any assets, held by, or in the name of the Club, to a registered charity.

- **London Marathon – Club Ballot Procedures**

  Formal procedures are in place for the ballot of the Club place in the London Marathon, these procedures are in a separate document available on the website. Such procedures may be updated from time to time at the discretion of the Committee.

- **Code of Conduct**

  There is a formal Code of Conduct for members; the Code is in a separate document available on the website.

- **Disciplinary and Appeals Procedure**

  The Club has a formal Disciplinary and Appeals Procedure for members; the Procedure is in a separate document available on the website.

- **Changes to the Constitution**

  No part of the Constitution may be altered, added or deleted except at the Annual General Meeting or at an Extraordinary General Meeting called for the purpose, and then only by a two thirds majority of those present and voting.

Revision History

2012
This Constitution was formerly adopted at the AGM held on Wednesday 25th January 2012.

2014
Following changes to the Constitution agreed at the AGM held on Wednesday 29th January 2014.

- Changes to Membership payments, due to increase in English Athletics fees.
- Changes to tracks fees, due to increase in the fees for the use of the track.
- Addition of the London Marathon Club Ballot Procedures.
- Addition of the Code of Conduct.
- Addition of the Disciplinary and Appeals Procedure.

2015
Following changes to the Constitution agreed at the AGM held on Wednesday 28th January 2015.

- Changes to Membership payments, due to increase in English Athletics fees.
- Administration fee of £5 for late payment of annual subscription by **existing** members.
- Reduced annual subscription for **new** members joining after September 30th.
- Changes to the constitution of the Committee.
- Addition of the requirement for a quorum for General Meetings.

2016
Following changes to the Constitution agreed at the AGM held on Wednesday 27th January 2016.

- Changes to Membership payments, due to increase in English Athletics fees.
- New paragraph explaining future EA fee increases

2017
Following changes added to the Constitution.

- Increase in Membership fees, England Athletics increase
- Revised payments dates to April 1st in-line with England Athletics registration, other dates moved out 2 months

2018
Following changes added to the Constitution.

- Increase in Membership fees, England Athletics increase

2019
Following changes added to the Constitution.

- Membership to be increased by £5

2022
Following changes added to the Constitution.

- Membership fees increased to reflect increased rent costs and England Athletics increase

2023
Following changes added to the Constitution.

- Membership fees increased to reflect increased rent costs and England Athletics increase

2024

Following changes added to the Constitution.

- Membership section amended to clarify membership types and fees payable.
- Membership fees section amended to update position in terms of increase in fees for Competing Members based on England Athletics affiliation fees and the correct position in terms of late payments and members joining after 30 November.

2026

Following changes made to the Constitution:

- Section on Management updated to reflect current procedures and EA club standard requirements.
- Superfluous wording deleted from section on AGM notice.
- Membership fees updated, and relevant section clarified to confirm that fees will be amended annually to save revising the constitution each year as fees change.
- Updated section on session fees to reflect new payment structure.
- Minor tidy-ups to section on London Marathon ballot procedures.