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# SWINTON RUNNING CLUB

## PRIVACY POLICY

Swinton Running Club (hereinafter referred to as the **Club**) is committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, the Club is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

### WHAT PERSONAL DATA WE HOLD ON YOU

You may give us information about you by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with the Club or participate in discussion on our Facebook page. The information you give us may include your name, date of birth, address, e-mail address, phone number, name of the EA affiliated Clubs with which you are registered and gender (**Athletics Data**).

### WHY WE NEED YOUR PERSONAL DATA

The reason we need your Athletics Data is to be able to administer your membership and provide the membership services you are signing up to when you register with the Club. Our lawful basis for processing your personal is that we have a contractual obligation to you as a member to provide the services you are registering for.

### REASONS WE NEED TO PROCESS YOUR DATA INCLUDE:

- ❖ **For training and competition entry**
  - Sharing personal data with Club coaches or officials to administer training sessions.
  - Sharing personal data with Club captains to enter events.
  - Sharing personal data with facility providers to manage access to the track and
  - Sharing personal data with leagues, county associations and other competition providers for entry in events.
  
- ❖ **For funding and reporting purposes**
  - Analysing anonymised data to monitor Club trends.
  
- ❖ **For membership and Club management**
  - Processing of membership forms and payments.
  - Sharing data with committee members to provide information about Club activities, membership renewals or invitation to social events.
  - Publishing of race and competition results.
  
- ❖ **Other communications**
  - Sending information about club kit and merchandise.
  - Sending information about social events.

The Club has the following social media pages: [Facebook](#) and [Twitter](#).

All members are free to join these pages. If you join one of the Social Media pages, please note that provider of the social media platform(s) have their own privacy policies and that the Club do not

accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the Club social media pages.

### WHO WE SHARE YOUR PERSONAL DATA WITH

When you become a member of the Club, you will also automatically be registered as a member of England Athletics Limited. We will provide England Athletics Limited with your Athletics Data which they will use to enable access to the MyAthletics portal. England Athletics Limited will contact you to invite you to sign into and update your MyAthletics portal. You can set and amend your privacy settings from the MyAthletics portal. If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics Limited, please contact [dataprotection@englandathletics.org](mailto:dataprotection@englandathletics.org).

The Club does not supply any personal data it holds for this purpose to any other third party. The Club does not store or transfer your personal data outside of the UK.

### HOW LONG WE HOLD YOUR PERSONAL DATA

We will hold your personal data on file for as long as you are a member with us. Athlete data is updated every year on annual membership forms. Any personal data we hold on you will be securely destroyed after 12 months of inactivity on that member's account. Your data is not processed for any further purposes other than those detailed in this policy.

### YOUR RIGHTS REGARDING YOUR PERSONAL DATA

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we may not be able to register or administer your membership.