
SWINTON RUNNING CLUB

CONSTITUTION

- **TITLE**

The title of the Club shall be **Swinton Running Club** hereinafter referred to as the Club.

- **CLUB COLOURS**

The Club colours shall be a red vest with white, black, white hoops.

- **OBJECTIVES**

The objectives of the Club shall be:-

- To provide the means to encourage, promote and develop running for people of all abilities in accordance with UKA rules.
- To further the social aspects of the Club, including social and fund-raising events.
- To foster the fitness and health of its members.

- **MEMBERSHIP**

Membership shall be open to all above 18 years of age.

- **MANAGEMENT**

- The management of the Club shall be vested in a Management Committee, which shall consist of :- Club Secretary, Treasurer, Membership Secretary who shall be officers of the club, **plus** such other members as are willing to act and are duly elected to the Committee from time to time.
- Quorum at General Meetings, No business may be transacted at any General Meeting of the members of the Committee unless a quorum is present when the meeting starts. The number of members present to form a quorum shall be five.
- Half of the foregoing shall be elected at an Annual General Meeting and remain in office until the Annual General Meeting following their second year of office. Half of the Committee will be re-elected at each Annual General Meeting.
- The Committee shall have the power to fill vacancies if and when they arise.
- The Committee shall also have the power to co-opt members for particular projects, but co-opted members shall not have a committee vote.

- **ANNUAL GENERAL MEETING**

The Annual General Meeting shall be held in the month of January for the purpose of:

- Receiving the Annual Reports of the Club.
- Receiving the statement of accounts and the balance sheet.
- Electing the Officers and Committee for the ensuing year.
- Considering any amendments to the constitution rules of which due notice has been given to all members. Any proposed change to a constitution rule by a member must be received by the Club Secretary at least fourteen day's prior to the Annual General Meeting in order that all members shall have sufficient notice of the proposal.

• NOTICE OF THE AGM

At least fourteen days' notice shall be given to members of the date, venue, and agenda items for the Annual General Meeting. Each fully paid up member present at the meeting shall have one vote. The agreed fee will be paid annually to the nominated coaches by agreement of the coaches and Committee annually. Please note that no such payments are made at this time.

• EXTRAORDINARY GENERAL MEETINGS

An extraordinary meeting shall be called by the Club Secretary within one calendar month of the receipt of a requisition signed by at least 10 members stating the purpose of the meeting. At least fourteen days' notice shall be given to all fully paid up members of the date, venue and purpose of the extraordinary meeting. No other business shall be conducted at such a meeting.

• SUBSCRIPTIONS

The amount of the annual subscription shall be:-

- Non-Competing Members £15
- Competing Members £30

The annual fee for Competing Members includes £15 payable to England Athletics; this fee shall be increased in line with any increase in the fee charged by England Athletics from time to time.

The yearly subscription must accompany the application for membership and thereafter is due on April 1st in each year.

Existing members who fail to pay by June 1st, and subsequently join again will pay an additional administration fee of £5.

Any **new** members joining the Club after November 30th will pay a reduced subscription of:-

- Non-Competing Members £10
- Competing Members £25

A revised membership form will be published in November.

• NON PAYMENT OF SUBSCRIPTIONS

The Committee could have the power to expel any member, whose subscription is 3 months in arrears providing that one month's notice in writing shall have been sent to such a member by letter or email to the member's last known address, informing of the proposed action of the Committee.

• SESSION FEES

A session fee is charged and will be reviewable –

- £1.00 per session based at the Club.
- £2.00 per session based at Cleavelly Athletic Track.
 - These monies are paid solely to the Salford Metropolitan Athletic Club.

All monies shall be paid into a bank account and any profits made shall be deemed for the benefit of the Club.

If a Non-Competing member wishes to enter a race they must do so as an unattached runner.

- **SOCIAL EVENTS**

Sub committees may be formed by the Management Committee for social events, competitions and any other activities that the Committee thinks will be appropriate.

- **DATA PROTECTION ACT**

Under the provisions of the Data Protection Act, all members are advised that personal membership data are held on computer records.

Individual objections to these arrangements must be made known to the Membership Secretary.

- **DISSOLUTION**

If the Committee by a majority decides at any time that it is necessary to dissolve the club, it shall call a Special General Meeting of the members giving not less than 14 days' notice and stating the terms of the resolution to be dissolved. In the event of the Club being dissolved, the Committee shall having discharged any legal debts, have the power to dispose of any assets, held by, or in the name of the Club, to a registered charity.

- **LONDON MARATHON – CLUB BALLOT PROCEDURES**

Formal procedures for the ballot of Club place in the London Marathon, these procedures are in a separate document available on the website.

- **CODE OF CONDUCT**

There is a formal Code of Conduct for members; the Code is in a separate document available on the website.

- **DISCIPLINARY AND APPEALS PROCEDURE**

The Club has a formal Disciplinary and Appeals Procedure for members; the Procedure is in a separate document available on the website.

- **CHANGES TO THE CONSTITUTION**

No part of the Constitution may be altered, added or deleted except at the Annual General Meeting or at an Extraordinary General Meeting called for the purpose, and then only by a two thirds majority of those present and voting.

• REVISION HISTORY

2012

This Constitution was formerly adopted at the AGM held on Wednesday 25th January 2012.

2014

Following changes to the Constitution agreed at the AGM held on Wednesday 29th January 2014.

- Changes to Membership payments, due to increase in English Athletics fees.
- Changes to tracks fees, due to increase in the fees for the use of the track.
- Addition of the London Marathon Club Ballot Procedures.
- Addition of the Code of Conduct.
- Addition of the Disciplinary and Appeals Procedure.

2015

Following changes to the Constitution agreed at the AGM held on Wednesday 28th January 2015.

- Changes to Membership payments, due to increase in English Athletics fees.
- Administration fee of £5 for late payment of annual subscription by **existing** members.
- Reduced annual subscription for **new** members joining after September 30th.
- Changes to the constitution of the Committee.
- Addition of the requirement for a quorum for General Meetings.

2016

Following changes to the Constitution agreed at the AGM held on Wednesday 27th January 2016.

- Changes to Membership payments, due to increase in English Athletics fees.
- New paragraph explaining future EA fee increases

2017

Following changes added to the Constitution.

- Increase in Membership fees, England Athletics increase
- Revised payments dates to April 1st in-line with England Athletics registration, other dates moved out 2 months

2018

Following changes added to the Constitution.

- Increase in Membership fees, England Athletics increase

2019

Following changes added to the Constitution.

- Membership to be increased by £5